

## Ordering Ability Office 98 from Testware Publishing

To turn this 30 day Trial version of Ability Office 98 into a fully registered product, you will need to purchase a [Product Key](#) for the entire suite or for any individual application; Ability Write 98, Ability Spreadsheet 98 or Ability Database 98.

### Purchasing a Product Key Online

Click the link below to load your Internet Browser with Testware's home page. Simply follow the instructions you find there:

<http://www.testware.co.uk/>

### More about purchasing and registering Online

The steps to Online purchasing an Ability product are as follows:

1. Connect to Testware's website using the link above.
2. You will be asked for your personal details and credit card number. All this will take place on a secure server.
3. You will be emailed back confirmation of the order and the Product Key.
4. Enter the Product Key into the registration screen – for full details on how to do this, see [Registering the Product Key](#) .

### Purchasing a Product Key by Phone, Fax, Postal Mail or Email.

If you do not want to order via a website please contact Testware's Sales team using one of the contact methods below:

- Tel: 01423 886415
- Fax: 01423 889728
- Email: [info@testware.co.uk](mailto:info@testware.co.uk).
- Email orders: [order@testware.co.uk](mailto:order@testware.co.uk).
- Post: Testware Publishing  
46 The Avenue  
Harrogate  
N. Yorks  
HG1 4QD

However you make contact be sure to provide the following details:

1. Name.
2. Organization (if any).
3. Existing Product Key - this can be found in the About dialog, which is accessed from the Help menu of any Ability application. It is also labeled as Trial Key in the Registration Dialog, which is presented after your 30 day trial period has expired.
4. Credit Card number and expiry details.
5. Your full postal address.
6. Address at which Credit Card is registered (if different from above).
7. Testware Publishing reference:- **"Batch Code 202"**

### More about purchasing and registering your Product Key

The steps to purchasing an Ability product are as follows:

1. Contact the Testware Sales Team.
2. You will be asked for the seven items of information detailed above.
3. You will be sent confirmation of the order with your Product Key.
4. Enter the Product Key into the registration screen – for full details on how to do this, see [Registering the Product Key](#) .

#### **Support**

If you have any problems with the registration process, contact Ability Software's support staff by email: [testware\\_support@ability.com](mailto:testware_support@ability.com).

## Registering the Product Key

Follow these steps:

1. Start the Ability application you've purchased (or any one of the applications within Ability Office 98 if you've purchased the entire suite).
2. Select the **About** command from the **Help** Menu.
3. Select the **Register** button to open the Register screen.

**Note:** If your trial period expired before you got chance to enter the [Product Key](#) , the registration screen will be displayed immediately.

4. Enter your name in the **Name** field. Note that this must be exactly as shown in the order confirmation you receive after your purchase – including whatever capitalization was used. You may find you are supplied with a code or serial number in place of your Name. It is important to enter exactly what is detailed in your confirmation.
5. Enter your company name or organization in the **Organization** field. This may be blank if no company or organization was specified at the time of purchase. As with the Name field, make sure you use whatever capitalization was used in the confirmation we send you. You may find you are supplied with a code or serial number in place of your Organization. It is important to enter exactly what is detailed in your confirmation.
6. Enter your Product Key in the **Product Key** field. Use the exact syntax as stated in the order confirmation we send you.
7. When the Product Key is completed and the Ability software verifies that this matches the entries in the Name and Organization fields, the **OK** button is enabled. Click OK to finish registration.

***Thank you for choosing Ability Office 98 ...***

### **More about Product Keys**

- A Product Key is your own personal, unique code that identifies you as the owner of the software.
- When turning trial versions of Ability into full versions, the Product Key is always supplied with confirmation of order.
- The Product Key will allow you to install Ability on any PC at any time – there will never be a requirement for "new" Product Keys to be issued. Should you change your PC, you can enter your existing Product Key in the Registration screen of the new installation, along with the corresponding Name and Organization entries.
- When contacting Ability Software for any reason, you can use the Product Key to enable easy identification of you as the owner of the software.

